



| 1. Planning   |            |
|---|------------|
| <b>1.1. Product Description</b>   |            |
| Description of the product including its purpose and target audience                          | 2          |
| <b>1.2. Skills Needed</b>   |            |
| Detailed list of skills needed to use the technologies listed to create the product described | 2          |
| <b>1.3. New Skills Description</b>  |            |
| Description of a new skill and an explanation of where in the development the skill is needed | 2          |
| <b>Subtotal</b>   | <b>/ 6</b> |

| 2. Plan - Skill Acquisition  |            |
|--|------------|
| <b>2.1. Plan for obtaining new skill</b>   |            |
| Description of learning resource chosen for the new skill                                    | 2          |
| <b>2.2. Plan for Demonstration of new skill</b>  |            |
| Detail list of the steps / components needed to demonstrate the acquisition of the new skill | 2          |
| <b>Subtotal</b>  | <b>/ 4</b> |

| 3. Scheduling   |            |
|---|------------|
| <b>3.1. 3.Scheduling</b>  |            |
| Detailed list of tasks and sub tasks for the project showing dependencies | 2          |
| <b>3.2. Tracking</b>  |            |
| Modifications to project plan for each milestone of the projec            | 2          |
| <b>Subtotal</b>   | <b>/ 4</b> |

| 4. Skill Demonstration  |           |
|---|-----------|
| Documents and demonstrates the progression of iterations of obtaining the new skill | 6         |
| <b>Subtotal</b>   | <b>/6</b> |

| Project Management     |            |
|------------------------|------------|
| 1. Planning            | / 6        |
| 2. Skill Acquisition   | / 4        |
| 3. Tracking            | / 4        |
| 4. Skill Demonstration | / 6        |
| <b>Total</b>           | <b>/20</b> |